

**Assistant Director: Management Accounting
Financial Services
Reference: Bcc11/2026**

**S19 (Starting Salary Notch R487 197 p.a plus benefits)
Permanent Position**

REQUIREMENTS

Matric or NCV Level 4 with a recognized M+3 years Degree or National Diploma in Finance Management, Accounting or Auditing or related qualification; 5 years' experience in a Financial Management, Budgeting and Financial reporting (in terms of GRAP); in which 3 years must be supervisory experience in Financial Management environment. Knowledge of the CET Act, PFMA, Treasury Regulation and understanding of Accrual system.

DUTIES

Develop, review, implement and monitor Finance policies in line with relevant legislation; Planning, Coordinate, review, analyse and quality assure the financial supporting information for planning purposes. Coordinate, review, analyse and quality assure the management accounting reporting processes. Preparation of GRAP compliant Annual Financial Statements and dealing with both external and internal auditors. Manage the operational processes, resources and procedures associated with the management accounting functions.

ENQUIRIES: Ms Lulama Jongidiza Tel No 043 880 0177, Ext 2250.

APPLICATIONS: Buffalo City TVET College, HR Division, Private Bag 9016, East London 5200 or deliver it to the Administration Centre, corner of Lukin Road and King Street, Selborne, East London, email: hr2026@bccollege.co.za.

NOTE: All applications must be submitted on the new approved Z83 Application form (dated January 2021) obtainable from the DPSA website. The new Z83 Application form must be accompanied by a detailed recently updated comprehensive CV with three (3) contactable references (provide their contact number and email addresses), Driver's license, ID copies and Qualifications copies, such copies need not to be certified when applying for a post. Only shortlisted candidates will be contacted to submit the required certified documents. Incomplete applications or applications received after the closing date will not be considered. A complete set of application documents should be submitted separately for every post you wish to apply for. Applicants with foreign qualifications would be required to submit an evaluation certificate from the South African Qualification (SAQA) on or before the day of the interview. The College reserves the right to withdraw the post at any time. Communication will only be entered into with the shortlisted and successfully candidates. All shortlisted candidates may be subjected to personnel suitability checks (criminal record, citizenship and qualification verification). The suitable candidates will be required to annually disclose their financial interests and declare any conflict or perceived conflict of interest. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments, one will be practical exercise to determine a candidate's suitability based on the post's technical generic requirements, and the other must be an integrity (ethical conduct) assessment. People living with disabilities are encouraged to apply. All applicants must consider their applications to be unsuccessful if not contacted within 60 days after the closing date.

CLOSING DATE: 18 September 2026