



higher education
& training
Department
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY
TVET COLLEGE

REQUEST FOR QUOTATIONS - VETTING SERVICES

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za ONLY.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest declaration forms (SBD 4, 8 and 9), see attached on college website
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Tax Clearance Certificate
- CSD full report
- Company Registration document
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as per specification
- All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date: 10 August 2023 at 11h00am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY TVET COLLEGE

Enquiries:

Mrs N Miza (043) 7049275 /0825697598)

nmiza@bccollege.co.za

Date:

Expected Delivery Date:

2 WEEKS FROM THE ISSUE OF PURCHASE ORDER.

RE: QUOTATION REQUEST

Kindly provide us with the vetting services for both criminal check and qualifications check for two (2) candidates in each post.

No	Item	Item Description	Quantity
1.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> ASSISTANT DIRECTOR: SCM REF BCC0523/04 	2 Candidates
2.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> ASSISTANT DIRECTOR: EXAMINATION ACADEMIC SERVICES REF BCC00523/01 	2 Candidates
3.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> ASSISTANT DIRECTOR: STUDENT REGISTRATION REF BCC0523/03 	2 Candidates
4.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> ASSISTANT DIRECTOR: LABOUR RELATIONS REF BCC0523/02 	2 Candidates
5.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: ELECTRICAL INFRASTRATURE CONSTRUCTION X2 REF BCC0523/09 	4 Candidates
6.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER MECHANICAL ENGINEERING REFBCC0523/14 	2 Candidates
7.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER FITTING AND TURNING (CIVIL AND BRICKLAYING REF BCC0523/12 	2 Candidates
8.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER FITTING AND TURNING (ERD) REF BCC0523/11 	2 Candidates

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

JOHN KNOX BOKWE CAMPUS
Mfafa Street, Nu 1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL TRAINING

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 7224949
Fax: (043) 742 3351
Email:
mpuffet@bccollege.co.za



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY TVET COLLEGE

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

JOHN KNOX BOKWE CAMPUS
Mfana Street, Nu1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL TRAINING

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 7224949
Fax: (043) 742 3351
Email:
mpuffet@bccollege.co.za

9.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER MATHEMATICS REFBCC0523/08 	2 Candidates
10.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER LIFE SKILLS AND COMPUTER PRACTICE REFBCC0523/10 	2 Candidates
11.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: ENGLISH REF BCC0523/19 	2 Candidates
12.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> DATA CAPTURER REF BCCST/21 	2 Candidates
13.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: PUBLIC MANAGEMENT X2 REFBCC0523/15 	4 Candidates
14.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: MANAGEMENT ASSISTANT REFBCC0523/17 	2 Candidates
15.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: MECHANICAL ENGINEERING (AUTOMATIVE) REF BCC0523/10 	2 Candidates
16.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: MATHEMATICS AND ELECTRICAL REFBCC0523/09 	2 Candidates
17.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> LECTURER: FINANCE, ECONOMICS AND ACCOUNTING REF BCC052/18 	2 Candidates
18.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> EXAMINATION OFFICER REFBCC0523/09 	2 Candidates
19.	Vetting: Criminal Check Qualification Check	<ul style="list-style-type: none"> HEAD OF PROGRAMME: OFFICE ADMIN REFBCC0523/07 	2 Candidates



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY TVET COLLEGE

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

JOHN KNOX BOKWE CAMPUS
Mfaha Street, Nu1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL TRAINING

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 7224949
Fax: (043) 742 3351
Email:
mpuffet@bccollege.co.za

www.bccollege.co.za

20.	Vetting: Criminal Check Qualification Check	IT TECHNICIAN REF BCC00523/06	2 Candidates
21.	Vetting: Criminal Check Qualification Check	• PART TIME ADMINISTRATOR REF BCC0523/05	2 Candidates
22.	Vetting: Criminal Check Qualification Check	• LECTURER: HUMAN RESOURCE MANAGEMENT REFBCC0523/16	2 Candidates
23.	Vetting: Criminal Check Qualification Check	• LECTURER: CIVIL AND BUILDING CONSTRUCTION REF BCC0523/13	2 Candidates
24.	Vetting: Criminal Check Qualification Check	• LECTURER: SAFETY IN SOCIETY REF BCC05523/12	2 Candidates
25.	Vetting Criminal Check Qualification Check	• LECTURER: ENGLISH REF BCC0523/11	2 Candidates
26.	Vetting: Criminal Check Qualification Check	• LECTURER: ELECTRICAL ENGINEERING REF BCC0523/13	2 Candidates
27.	Vetting: Criminal Check Qualification Check	• CHIEF PERSONNEL OFFICER	2 Candidates
28.	Vetting Criminal Check Qualification Check	• NSF PROJECT MANAGER	2 Candidates
29.	Vetting: Criminal Check Qualification Check	• LECTURER: MACHATRONICS REF BCC0523/20	2 Candidates
30.	Vetting: Criminal Check Qualification Check	• HEAD OF PROGRAMME: MECHATRONICS REFBCC0523/06	2 Candidates

Relevant Vocational Education for a Changing World



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY TVET COLLEGE

- Quotations must be dated, signed and stamped.
- Quotations must be accompanied by the following documents:
 - Signed quotation with banking details,
 - Certified BBBEE Certificate,
 - SBD forms,
 - Valid Tax Clearance Certificate and
- Quotations must have validation date.
- CSD Forms
- Bank Confirmation Letter.

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

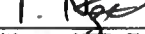
JOHN KNOX BOKWE CAMPUS
Mfafa Street, Nu 1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL TRAINING

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 7224949
Fax: (043) 742 3351
Email:
mpuffet@bccollege.co.za

Signed by: 
Senior Practitioner: HRD: T. Ngwane

Signed by: 
DP: Corporate Services: Z Chola

Signed by: 
Human Resource Manager: N Miza

Signed by: 
SCM: Manager: B Timothy