



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**BUFFALO CITY  
TVET COLLEGE**

## **REQUEST FOR QUOTATIONS – REFRESHMENTS FOR STM CAMPUS**

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to [quotations@bccollege.co.za](mailto:quotations@bccollege.co.za).

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.**

Kindly submit the following **REQUIRED** documents when responding to the RFQ

1. Signed quotation (quotations not signed will be eliminated)
2. Latest declaration forms (SBD 4, 8 and 9), see attached on college website
3. Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
4. Tax Clearance Certificate
5. CSD full report
6. Company Registration
7. Bank Confirmation Letter (not older than 3 months)
8. Quotations must be detailed as per specification
9. **Quotations must be submitted in the PDF format ONLY**
10. All quotations submitted via email addresses other than the one listed above will not be considered.

**Closing Date 12 NOVEMBER 2024 at 11h00 am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED**

043 704 9238 / 043 704 9241

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04 November 2024

To whom it may concern

Kindly forward a quotation on the following:

**Specification for Coffee and Tea**

Description		Quantity
Milk 6's	1Lx6	50
Coffee creamer	1kg	80
Coffee	750g	30
White Sugar	2,5kg	80
Instant coffee	750g	30
Rooibos 80's	80's	100
Joko 80's	80's	100
Bottled water 500ml	6pack	100
Brown sugar	1kg	50
Coffee	250g	50

Please attach the signed quotation with the following documents:

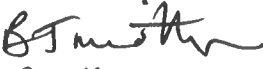
- Declaration forms (SBD 4, 8, 9)
- BEE certificate (certified)
- Original Tax Clearance certificate (if the amount is beyond R30 000)
- CSD Document
- Bank confirmation letter (not older than 3 months)

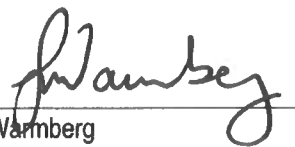
Your co-operation will be greatly appreciated.

Kind Regards

[www.bccollege.co.za](http://www.bccollege.co.za)

  
B Mafuna  
Campus Administrator

  
04.11.2024  
Date

  
J Warmberg  
Campus Manager