



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**BUFFALO CITY**  
**TVET COLLEGE**

## **REQUEST FOR QUOTATIONS AND SITE BRIEFING FOR IT OFFICE** **RENOVATIONS**

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to [quotations@bccollege.co.za](mailto:quotations@bccollege.co.za)

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Declaration forms (SBD 4, 8 and 9)
- Certified BEE certificate (0 points will be awarded for BEE certificates that are not certified)
- Tax Clearance Certificate
- CSD report
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as the specification

**N. B. Compulsory site briefing session will be held at Admin Centre on Monday 18 July 2022 @ 14:00**

**Closing Date: 22 July 2022 at 11:00 Am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED**

Enquiries: Ms Weziwe Gwabavu / Zimkhitha Jikwana

043 704 9241

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**BUFFALO CITY**  
**TVET COLLEGE**

Date: 21 June 2022

Enquiries: [nngxekana@bccollege.co.za](mailto:nngxekana@bccollege.co.za)

Delivery: Within 14 days of receiving purchase order.

#### SPECIFICATION FOR IT OFFICE RENOVATIONS

Number	Item	Description	Unit	Quantity
<b>Entrance Passage</b>				
1	Door	<ul style="list-style-type: none"><li>Supply and fit standard size aluminum door with frame (White powder coated)(Design to be discussed upon award)</li></ul>	Each	3
2	Demolitions	<ul style="list-style-type: none"><li>Break out standard door opening (2032 x 813)</li><li>Break out window opening (1200 x 1600)</li></ul>	M <sup>2</sup> M <sup>2</sup>	1.7 1.92
3	Lintels	<ul style="list-style-type: none"><li>Install concrete lintel for the door ( 114 x 75 x 1200)</li><li>Install concrete lintel for the window (114 x 75 x1800)</li></ul>	Each Each	1 1
4	Plastering	<ul style="list-style-type: none"><li>Plaster all soffits and reveals.</li></ul>	Item	1
5	Ceiling	<ul style="list-style-type: none"><li>Remove existing double light fitting</li><li>Install suspended ceiling with H frame (Aluminum branderling)</li><li>Suspended ceiling boards to be white in colour.</li><li>Install Led 6W round light fitting (200mm)</li></ul>	Each M <sup>2</sup> Each Each	2 3 2 2
6	Painting	<ul style="list-style-type: none"><li>Prepare the wall surface to receive new paint</li></ul>	M <sup>2</sup> M <sup>2</sup>	34.2

		<ul style="list-style-type: none"> <li>Apply two coats of premium primer</li> <li>Apply two coats of PVA paint with a at least 5 year warranty (Colour to be determined upon award)</li> </ul>	M <sup>2</sup>	34.2
				34.2
<b>I.T Main office</b>				
7	Door	<ul style="list-style-type: none"> <li>Remove the existing door,</li> </ul>	Each	1
8	Brickwork	<ul style="list-style-type: none"> <li>Erect two brick wall and plaster on both sides</li> </ul>	M <sup>2</sup>	3.4

9	Flooring	<ul style="list-style-type: none"> <li>Remove the existing vinyl flooring</li> </ul>	M <sup>2</sup>	45.14
		<ul style="list-style-type: none"> <li>Supply and fit vinyl laminated flooring (5mm) (Glued on)</li> </ul>	M <sup>2</sup>	45.14
		<ul style="list-style-type: none"> <li>Installation of PVC White skirting (70mm)</li> </ul>	M	27
10	Painting	<ul style="list-style-type: none"> <li>Prepare the wall surfaces to receive new PVA paint (Note the existing surface has a gloss finish)</li> </ul>	M <sup>2</sup>	88.5
		<ul style="list-style-type: none"> <li>Apply three quotes of premium primer</li> </ul>	M <sup>2</sup>	88.5
		<ul style="list-style-type: none"> <li>Apply three quotes of PVA interior paint with at least 5 year warranty (Colour to be determined upon award)</li> </ul>	M <sup>2</sup>	88.5
<b>Store room conversion</b>				
11	Electrical	<ul style="list-style-type: none"> <li>Remove existing light fitting and install modern round LED light office light fitting (200mm)</li> </ul>	Each	2
		<ul style="list-style-type: none"> <li>Install double dedicated plug point</li> </ul>	Each	1
		<ul style="list-style-type: none"> <li>Install double plug point with two pin plug and cellphone charging point.</li> </ul>	Each	1
12	Ceiling	<ul style="list-style-type: none"> <li>Install suspended ceiling with H frame (Aluminum brandering)</li> </ul>	M <sup>2</sup>	15

		<ul style="list-style-type: none"> <li>Suspended ceiling boards to be white in colour.</li> </ul>		
13	Painting	<ul style="list-style-type: none"> <li>Prepare the wall surfaces to receive new PVA paint (Note the existing surface has a gloss finish)</li> </ul>	M <sup>2</sup>	43
		<ul style="list-style-type: none"> <li>Apply three quotes of premium primer</li> </ul>	M <sup>2</sup>	43
		<ul style="list-style-type: none"> <li>Apply three quotes of PVA interior paint with at least 5 year warranty (Colour to be determined upon award)</li> </ul>	M <sup>2</sup>	43
<b>I.T A.D Office</b>				
13	Floor	<ul style="list-style-type: none"> <li>Remove the existing floor carpet</li> </ul>	M <sup>2</sup>	16.65
		<ul style="list-style-type: none"> <li>Level the floor with crusher dust mix (25mm)</li> </ul>	M <sup>2</sup>	16.65
		<ul style="list-style-type: none"> <li>Level with self leveling screed</li> </ul>	M <sup>2</sup>	16.65
		<ul style="list-style-type: none"> <li>Supply and fit Vinyl laminate flooring (5mm) (glued on) (colour scheme to be determined upon award)</li> </ul>	M <sup>2</sup>	16.65
14	Electrical	<ul style="list-style-type: none"> <li>Remove the existing light fitting</li> </ul>	Each	2
		<ul style="list-style-type: none"> <li>Install round LED 6w light fitting (200mm)</li> </ul>	Each	2
15	Ceiling	<ul style="list-style-type: none"> <li>Install suspended ceiling with H frame (Aluminum branding) (white)</li> </ul>	M <sup>2</sup>	16.65
16	Painting	<ul style="list-style-type: none"> <li>Prepare the wall to receive new paint</li> </ul>	M <sup>2</sup>	47
		<ul style="list-style-type: none"> <li>Apply two coats of premium primer</li> </ul>	M <sup>2</sup>	47
		<ul style="list-style-type: none"> <li>Apply two coats of PVA interior paint (with at least 5 year warranty (Colour to be determined upon award)</li> </ul>	M <sup>2</sup>	47
<b>I.T Repair Office</b>				

17	Aluminum	<ul style="list-style-type: none"> <li>Supply and install Aluminum and glass paneling (See attached image)</li> <li>Supply and fit aluminum door (See attached image)</li> </ul>	Item	1
<b>Kitchenette</b>				
18	Cupboard	<ul style="list-style-type: none"> <li>Supply and fit colour melamine cupboard (as per attached image)</li> <li>Install stainless double sink</li> </ul>	Item	1
			Item	1

N. Ngxekana



A.D : Infrastructure

Date: 21/06/2022

Z. Chola

D.P. Corporate Services



S. Siwisa



A.D. SEM

Date: 22/06/2022



