

REQUEST FOR QUOTATIONS – POLICY DEVELOPMENT COURSE

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest declaration forms (SBD 4, 8 and 9), see attached on college website
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Tax Clearance Certificate
- CSD full report
- Company Registration
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as per specification
- **Quotations must be submitted in the PDF format ONLY**
- All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date 06 October 2023 at 11h00 am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

043 704 9238 / 043 704 9241



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY TVET COLLEGE

Enquiries:

Miss L. Jongidiza (043-704 9207/0833691965)

Miss B. Madliki (043-704 9267)

ljongidiza@bccollege.co.za

brendam@bccollege.co.za

Date:

20 September 2023

Expected Delivery Date:

10 October 2023

RE: QUOTATION REQUEST

Kindly provide us with the quotation for 3 staff members that are interested to attend Policy Development short course at your institution

No	Item	Item Description	Quantity
	Training for 3 Staff Members	<ul style="list-style-type: none"> Policy Development Course Duration 3 days Venue- In House 	3

- Quotations must be dated, signed and stamped.
- Quotations must be accompanied by the following documents:
 - Signed quotation with banking details,
 - Certified BBBEE Certificate,
 - SBD forms,
 - Valid Tax Clearance Certificate and

A valid letter of accreditation with the relevant SETA for the training course offered.

Signed by: 
Skills Development Facilitator: L. Jongidiza

Signed by: 
AD: Human Resource Administration: N Mhloa-Miza

Signed by: 

DP: Corporate Services: Z Chola

Signed by: 
Acting AD SCM/Z Jikwana

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

JOHN KNOX BOKWE CAMPUS
Mfafa Street, Nu 1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL TRAINING

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 722 4949
Fax: (043) 742 3351
Email:
inpuffet@bccollege.co.za

www.bccollege.co.za

Relevant Vocational Education for a Changing World

Policy Development Course Outline

What does public policy development and analysis actually mean? It refers to the research, analysis, creation, implementation and maintenance of laws and regulations on specific public issues by the respective local, state or federal governments.

It is an ongoing process because policies need to be re-evaluated and amended from time to time, depending on costs, resource allocation, impact etc. The primary objective of a government introducing public policy is to improve the quality of life of its people.

At the federal level, policies help regulate businesses and industries in various aspects of their operation, while keeping public interests and safety in mind. Thus, the public policy includes laws, regulations, judgements, case studies, government programs, etc.