



**higher education  
& training**  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**BUFFALO CITY  
TVET COLLEGE**

## **REQUEST FOR QUOTATIONS – OFFICE FURNITURE (SSS)**

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to [quotations@bccollege.co.za](mailto:quotations@bccollege.co.za).

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.**

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest declaration forms (SBD 4, 8 and 9), see attached on college website
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Valid Tax Clearance Certificate
- Updated CSD full report
- Company Registration
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be a **PDF** document and detailed as per specification
- All quotations submitted via email addresses other than the one listed above will not be considered.

**Closing Date 23 June 2023 at 12:00 Pm. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED**

**Enquiries: Ms Thembakazi Mati, must be sent via email**

043 704 9280 / 043 704 9241

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**BUFFALO CITY**  
**TVET COLLEGE**

Enquiries: A Njani

Date: 14 June 2023


**RE: SPECIFICATION OF THE OFFICE FURNITURE**

<b>ITEM DESCRIPTION</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>
Executive Chair President	<ul style="list-style-type: none"><li>• Heavy duty – 180KG</li><li>• Swivel and tilt Mechanism with 1 position lock</li><li>• Gas Height Adjuster</li><li>• Wooden armrest with upholstery</li><li>• 5*wooden base 700mm Diameter</li></ul> Base combo of bonded leather on the front & PVC on the Back	1
Up –Town Midback Chair	<ul style="list-style-type: none"><li>• Swivel &amp; Tilt Mechanism</li><li>• 5* Polished Aluminium Base – 700mm</li><li>• Chrome Elliptical tubes with PU Arm Caps</li><li>• Full Shell</li></ul>	6
Executive L Shape desk	<b>L Combination Desk Set – 2000mmx2200mm (LHS or RHS)</b> <ul style="list-style-type: none"><li>• 1x2000mmx1000mm Floating Desk Top with Black Leatherette Inlay</li><li>• 32mm Thick Floating Desk Top with 64mm Built up wood Edge</li><li>• 64mm x6mm Ribbed Solid Wood Edge</li><li>• 16mm Thick Modesty Panel with Silver Inset Feature</li><li>• 2 x 64mm Thick Panel legs</li><li>• 64mm x 6mm Ribbed Solid Wood Edge</li><li>• 4 x 50mm Dia. Aluminium Stubb Riser</li></ul>	1


	<ul style="list-style-type: none"> <li>• 1 x Executive Curved Link – 1000mm x 600mm Universal (LHS or RHS)</li> <li>• 32mm Thick Top with 64mm Thick Built up wood Edge</li> <li>• 64mm x 6mm Ribbed Solid Wood Edge</li> <li>• Black (MDF) SupaWood Finish</li> <li>• 1 x Executive Mobile Pedestals – On Castors</li> <li>• 2 x Standard Drawers, 1 x Deep Filer Drawer</li> <li>• Central lock Mechanism, Metal Roller Runners, Metal Drawer Inners</li> <li>• 3 x Silver Bar Handles</li> <li>• 1 x Executive Sliding Door Credenza – 1200mm x 600mm</li> <li>• 1 x 32mm Thick Top with 64mm Built up Edge</li> <li>• 64mm x 6mm Ribbed Solid Wood Edge</li> <li>• 2 x Sliding Doors, Lockable</li> <li>• 1 x Height Adjustable Shelves</li> <li>• 2 x Silver Bar Handles</li> </ul>	
<p><b>Filing/ Universal Storage</b></p>	<p><b>Side Unit – 1800mm x 600mm x 900mm</b></p> <ul style="list-style-type: none"> <li>• 1 x 1800mm x 600mm Top &amp; Base</li> <li>• 32mm Top &amp; Base with 32mm x 6mm Ribbed Solid Wood Edge</li> <li>• 6 x 50mm Dia. Aluminium Stubb leg at Base</li> <li>• 2 x Glass Hinged Door Middle Section</li> <li>• 2 x Adjustable Shelves</li> <li>• Black Supawood ( MDF) / Silver Supawood ( MDF)</li> <li>• Clear Frosted Glass</li> <li>• Lockable</li> <li>• 2 x Silver Bar Handles</li> <li>• 2 x Full Hinged Doors Side Sections</li> <li>• 2 x Adjustable Shelves</li> <li>• Lockable</li> <li>• 2x Silver Bar Handles</li> </ul>	<p>1</p>

Filing / Universal Storage	<b>Double Wall Unit – 2000mm x 1800 x 600mm</b> <ul style="list-style-type: none"> <li>• 4 x ¾ Hinged Glass Door Top Section</li> <li>• 32mm Thick Top with 32mm x 6mm Ribbed Solid Wood Edge</li> <li>• 2x Adjustable Shelves</li> <li>• Lockable</li> <li>• Clear / Frosted Glass</li> <li>• 4 x Silver Bar Handles</li> <li>• 2 x Open Middle Section</li> <li>• 4 x Full Hinged Door Bottom Section</li> <li>• 2 x Adjustable Shelves</li> <li>• 4 x Silver Bar Handles</li> </ul>	1
Conference Table	<b>Round Conference Table – 1200mm x 1200mm – 4 seater</b> <ul style="list-style-type: none"> <li>• 1 x 1200mm x 1200mm Floating Conference Top with Black Leatherette Inlay</li> <li>• 32mm Thick Floating Top with 64mm Built up Solid Wood Edge</li> <li>• 64mm x 6mm Ribbed Solid Wood Edge</li> <li>• 2 x 64mm Thick Panel legs</li> <li>• 64mm x 6mm Ribbed Solid Wood Edge</li> <li>• 4 x 50mm Dia. Aluminium Stubb Riser</li> <li>• 16mm Thick Modesty Panel with Silver inset Feature</li> </ul>	1

Kind Regards

  
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 A Njani  
 AD: MIS

  
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 X Madliki  
 Deputy Principal: Registrar

 14/06/2023  
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 Z Jikwana  
 Acting AD: SCM