

REQUEST FOR QUOTATIONS – HIGH BACK OFFICE CHAIRS FOR STM

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

1. Signed quotation (quotations not signed will be eliminated)
2. Latest declaration forms (SBD 4, 8 and 9), see attached on college website
3. Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
4. Tax Clearance Certificate
5. CSD full report
6. Company Registration
7. Bank Confirmation Letter (not older than 3 months)
8. Quotations must be detailed as per specification
9. **Quotations must be submitted in the PDF format ONLY**
10. All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date 22 JULY 2024 at 11h00 am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

043 704 9238 / 043 704 9241



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY
TVET COLLEGE

08 July 2024

To whom it may concern

Kindly forward a quotation on the following:

Specification for Office chairs

Description	Quantity
High back office chairs <ul style="list-style-type: none"> • Seat – Grey Fabric • No Headrest • Unique Pivot Lumbar Support • Lateral Flexibility in the backrest • Synchronous mechanism • Gas height adjustment • Moulded foam seat • Seat slider 	5

Please attach the signed quotation with the following documents:

- Declaration forms (SBD 4, 8, 9)
- BEE certificate (certified)
- Original Tax Clearance certificate
- CSD Document
- Bank confirmation letter (not older than 3 months)

Your co-operation will be greatly appreciated.

Kind Regards



M Zihlwele
Senior Administrative Officer



J Warmberg
Campus Manager



B. Timothy
Supply Chain Manager

Date: _____

ADMIN CENTRE
Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:
EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING
JOHN KNOX BOKWE CAMPUS
Mfana Street, Nu1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

SCHOOL OF OCCUPATIONAL
TRAINING
ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

www.bccollege.co.za