



higher education
& training
Department
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**BUFFALO CITY
TVET COLLEGE**

REQUEST FOR QUOTATIONS – EVENTS MANAGEMENT FOR WOMAN’S DAY

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS ‘OR EQUIVALENT’.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

1. Signed quotation (quotations not signed will be eliminated)
2. Latest declaration forms (SBD 4, 8 and 9), see attached on college website
3. Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
4. Tax Clearance Certificate
5. CSD full report
6. Company Registration
7. Bank Confirmation Letter (not older than 3 months)
8. Quotations must be detailed as per specification
9. **Quotations must be submitted in the PDF format ONLY**
10. All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date 02 AUGUST 2024 at 11h00 am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

043 704 9238 / 043 704 9241



higher education & training

Department:
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**BUFFALO CITY
TVET COLLEGE**

Enquiries:

Mrs N Miza (043-704 9207)

nmiza@bccollege.co.za

Date:

23 July 2024

Expected Delivery Date:

8 August 2024

RE: QUOTATION REQUEST

Kindly provide us with the quotation as per specification below for Women's Day.

No	Item	Item Description	Quantity
	Events management	Sip and Paint facilitators Sip and Paint activity: <ul style="list-style-type: none">• Paint boards (easel, canvas)• Paint brushes• Plastic tablecloths• Aprons• Palettes for mixing paint• Water Cups or jars• Paper towels• Champagne glasses• Nonalcoholic Cocktails	189

- Quotations must be dated, signed and stamped.
- Quotations must be accompanied by the following documents:
 - Signed quotation with banking details,
 - Certified BBBEE Certificate,
 - SBD forms, (SBD 4, SBD 8 & SBD9)
 - Valid Tax Clearance Certificate and
- CSD Forms
- Bank Confirmation Letter.
- Services that are rendered must also be included.

Signed by: 
Skills Development Facilitator: L. Jongidiza

Signed by: 
AD: Human Resource Management: N Mhlole-Miza

Signed by: 
DP: Corporate Services: Z Chola

Signed by: 
SCM: Manager: B Timothy

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS:

EAST LONDON CAMPUS
Lukin Road, East London
Private Bag 9016
East London, 5200
Tel: (043) 722 5453
Fax: (043) 743 0116
Email: elcadmin@bccollege.co.za

SCHOOL OF ENGINEERING

JOHN KNOX BOKWE CAMPUS
Mfafa Street, Nu1, Mdantsane
Private Bag X24
Mdantsane, 5219
Tel: (043) 761 1792
Fax: (043) 761 4803
Email: jkbadmin@bccollege.co.za

**SCHOOL OF OCCUPATIONAL
TRAINING**

ST MARKS CAMPUS
St Marks Road, 5200
East London
Private Bag 9016
East London, 5200
Tel: (043) 743 6554
Fax: (043) 743 9650
Email: training@bccollege.co.za

KING STREET SITE

17 King Street
East London
Tel: (043) 7224949
Fax: (043) 742 3351
Email:
mpuffet@bccollege.co.za