



higher education  
& training  
Department  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**BUFFALO CITY**  
**TVET COLLEGE**

## **REQUEST FOR QUOTATIONS FOR CATRIDGES**

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to [quotations@bccollege.co.za](mailto:quotations@bccollege.co.za).

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.**

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest declaration forms (SBD 4, 8 and 9), see attached on college website
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Valid Tax Clearance Certificate
- Updated CSD full report
- Company Registration
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be a **PDF** document and detailed as per specification
- All quotations submitted via email addresses other than the one listed above will not be considered.

**Closing Date 08 June 2023 at 12:00 Pm. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED**

**Enquiries: Ms Thembakazi Mati, must be sent via email**

043 704 9280 / 043 704 9241

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**School of Business - East London Campus**

**24 May 2023**

**SPECIFICATION**

Please assist us with the quotation for the following:

ITEM	DESCRIPTION	QUANTITY
Laserjet toner cartridge	Black - 87A	4
Laserjet toner cartridge	Black - 55A	4
Laserjet toner cartridge	Black - 78A	4
Laserjet toner cartridge	Black - 37A	4
Laserjet toner cartridge	Black - 19A	4
Laserjet toner cartridge	Black - 80A	3
Laserjet toner cartridge	CF410A - Black, CF411A - Cyan, CF412A - Yellow, CF413A - Magenta,	2 each

**Expected Delivery date: within 2 weeks from the issue of purchase order**

Requestor

**N. Seku**

Responsibility Manager

**S. Hewitt**

Section Manager

P. Mawila  
28/05/2023

Acting AD: SCM

Z. Jikwana  
01/06/2023

IT Manager

S. Joseph